



Cherhill Village Hall

www.cherhillvillagehall.org

secretary@cherhillvillagehall.org

Cherhill Village Hall

Minutes of a Trustees Meeting held on 23 November 2018 at 7.30 pm

Present

John Cavanagh, Bob Deacon (Assistant Treasurer), David Grafton, Alan Moore, Maggie Moore, Jo Taylor (Secretary), Simon Tomlinson (Vice Chair), Sharon Simmons, Adrian Wright.

Apologies

Nathan Bliss, David Cracknell, David Evans,

Minutes of last meeting

The minutes of the last meeting held on 12 October 2018 were agreed and signed off.

Matters arising from minutes

Rainwater drain

Blocked rainwater drain at the corner of the hall is still to be resolved. Alan Moore offered to contact Richard Sweet to investigate.

Action: Alan Moore

Weed spraying

Completed by Bob – thank you Bob.

Hearing loop

Confirmed by Bob to be working ok.

Treasurer's Report

The Assistant Treasurer reported the following bank account balances;

Lloyds Treasurers 'operating' account - £21,096.00.

Recent payments made; Boiler maintenance - £444.00, cleaning - £257.00 (two payments), installation of Nest heat controller system - £975.00, electrical compliance works - £190.00, Debbie Downing, Pilates class - £128.00 (to be debited off her next account).

CAF New Village Hall account - £9,846.00

No activity

Hall Bookings

Maggie Moore confirmed that bookings remain very busy.

December – 1st Foxglove and Ginger, 7th Pre-school quiz night

Cherhill Village Hall, The Street, Cherhill, SN11 8XP

Cherhill Village Hall is a Registered Charity in England and Wales Charity no. 1164373

The Theatre group have booked every Sunday and every spare Thursday or Friday evening right up until Panto at the end of January 2019.

Foxglove and Ginger to make their own TEN application for display on the night. There are no other licencing implications that we know of for upcoming bookings.

A Pilates class was cancelled due to a clash with the installation of the Nest heating system and Debbie Dowling has issued an invoice to cover her loss of earnings for this session because she had to refund her participants. This invoice will be credited against her upcoming hire charges.

Health and Safety

During a regular fire safety check, Simon Tomlinson noted that the rear fire access off the back of the stage had been blocked by scenery. Theatre group to please keep this access clear. David G to remind the Theatre Group about storage of scenery. David Cracknell to confirm whether fire escape at rear of stage is routed from main hall or the stage only.

Action: David Cracknell/David Grafton

Alan M suggested that it might be a good idea for the Theatre Group to carry out their own practice fire evacuation. Maggie M offered to email the Theatre Group and suggest.

Action: Maggie Moore

Hall Maintenance

One of the control knobs on the cooker keeps falling off. Alan M offered to look into this.

Action: Alan Moore

Simon T noted we are running low on replacement light bulbs. He has emailed Steve Gill and Jo T and David G have subsequently spoken to Steve about them so hopefully he will be able to source some for us to keep in reserve.

Maggie M and Jo T have recently bought some replacement mugs, cutlery and storage boxes.

Village Hall Heating

John C reported that the Nest installation has been completed and seems to be working well and settling down, now that it has been running for a couple of weeks. John C, Nathan B and Simon T have the app installed on their phones and are able to control the heating remotely. It was decided to remove the thermostatic radiator valves as they are no longer of use. It was also decided to purchase and fit a cover to the Nest wall mounted thermostat.

Agreed by all present

The boiler was checked over by Ultrawarm and was generally ok, but the oil tank is very dirty which caused a problem one Tuesday morning with the result that the boiler shut itself off. This compromised the art class and caused some inconvenience to the Pilates class.

John C has contacted KD tanks who will take the existing oil out, clean the tank, replace the oil and fit a new sight glass. This is planned for 5 December. Ultrawarm will then return and re-service the boiler on 6 December.

Review of Hire Charges

The assistant treasurer tabled revised hire charges proposed by the Treasurer. These were agreed and the Treasurer is to notify users of their revised rates in the next week or so.

**Agreed by all present
Action: David Cracknell**

New Village Hall project update

Simon T reported that the Inspector is content with the CRTBO submission and has not asked for any changes, indeed he was complimentary of our proposals. The sub-committee are now planning for the referendum which could possibly take place on 28 March 2019. An open evening is planned for 2 weeks prior to the referendum to serve as a reminder of the proposals. This to be publicised in the February and March editions of The Villages, and backed up with flyers. There will also be an update in the next edition of The Villagers.

Village Auction

The committee thanked David Grafton for the tremendous amount of work he put into the Village Auction, together with Celia and all who helped out. The Committee really appreciate your efforts Dave.

David G reported that it was a very busy day. Total takings were £3,159.00. A deduction of around £1,500 is due in payments to individuals, some of which will be going to charity including St James Church. The remaining £1,500 will be split 50/50 between the village hall and Alzheimers Support. John C to publicise this on The Villagers Facebook page.

Any Other Business.

Jo T confirmed that the replacement fencing works would be going ahead on Mon/Tues 26/27th November.

There being no further business, the meeting ended at 20.40 hrs.

Date of next meetings

Thursday 3 January 2019 – 7.30 pm