



## Cherhill Village Hall Minutes of a Trustees Meeting held on 3 January 2019 at 7.30 pm

### Present

Nathan Bliss, John Cavanagh, David Cracknell (Treasurer), David Evans (Chair) David Grafton, Jo Taylor (Secretary), Simon Tomlinson (Vice Chair), Adrian Wright.

### Apologies

Bob Deacon, Alan Moore, Maggie Moore.

### Minutes of last meeting

The minutes of the last meeting held on 23 November 2018 were agreed and signed off.

### Matters arising from minutes

Rainwater drain

Alan Moore has spoken to Richard Sweet about the blocked drain and Richard has confirmed connection to a soakaway. Remedial works still to be agreed.

**Action: To be agreed.**

### Treasurer's Report

The Treasurer reported the following bank account balances;

#### **Lloyds Treasurers 'operating' account - £22,944.00.**

Recent payments made; Boiler maintenance and oil tank cleaning - £1,078.00, Recent receipts – FIT payment £376.00. All invoices for the last 4 months have been issued to hall users.

December 2019 expenditure £1,900, income £1,200.00 including residual monies following the auction.

The Treasurer confirmed that Alzheimers Support had written a letter of thanks for the money raised on their behalf by the Auction.

The Treasurer reported that there are a few anomalies with the Plusnet broadband account due to the change in contract. Plusnet have acknowledged this by email and will correct any over-charge in due course.

The Treasurer confirmed that he was in the process of setting up two separate reserve accounts, one to cover the running costs of the Village Hall for a period of say 6 months in case of any unforeseen emergencies, the other as a to cover any large 'Special Projects' fund to cover any major items of on-going maintenance that may be required.

## **CAF New Village Hall account - £9,846.00**

No activity but printing costs will be incurred in the run up to the Referendum

## **Hall Bookings**

Bookings are running to routine. The 100 Club were due to hold their annual party the following night and have applied for a Temporary Event Notice.

## **Temporary Event Notice count to date for year ending December 2019 – 1**

## **Health and Safety**

Simon Tomlinson noted that the hinges on the back door behind the stage had corroded and need to be replaced. Could Bob follow this item up please.

**Action: Bob Deacon**

## **Hall Maintenance**

It was noted that the rendered walls in the car park may require further maintenance this year.

**To be discussed at a later date.**

## **Village Hall Heating**

John C reported that the oil tank had been cleaned and the boiler serviced. Currently, the system has taken a while to come up to temperature but it was felt that this was due to the fact that the hall has not been in regular use over the Christmas period and the area under the stage is currently 'open' whilst the Theatre Group prepare for the Pantomime. The system is still learning but seems to be working well.

## **Review of Hire Charges**

David Cracknell has emailed all the regular user groups individually advising them of the increase to their hire charges with effect from January 1 onwards (to be invoiced in May 2019). No adverse comments have been received.

The rates for one off hire to be reviewed later in the year.

**Agreed by all present**

## **New Village Hall project update**

Simon T reported that there has been no great detail to add since the last meeting. The referendum will take place on 28 March 2019 and an open evening will be held on 14 March 2019. All committee members are encouraged to attend the open evening. Referendum and open evening to be publicised in the February and March editions of The Villages, and backed up with flyers. A banner is planned for the A4 and the village hall. Voting will be restricted to Cherhill Ward.

## **Any Other Business.**

David Evans confirmed that Madeline Harley had resigned from the committee of the 100 Club and that they are now looking for a volunteer to replace her.

Hills waste collection will be on Monday 7 January 2019

Simon T confirmed that Steve Gill had supplied replacement light bulbs free of charge. Many thanks for your support Steve.

On behalf of Maggie, Jo confirmed that the piano is to be tuned on Friday 11 January – cost in the region of £60.00

There being no further business, the meeting ended at 21.00 hrs.

### **Date of next meetings**

**Thursday 7 February 2019 – 7.30 pm**

**Friday 8 March 2019 – 7.30 pm**

**AGM – Tuesday 16 April 2019 – 8.00 pm**