



Minutes of Trustees Meeting of the Cherhill Village Hall CIO held at 7.30pm on Thursday 8th October 2020 using Zoom software

Those present

Nathan Bliss, John Cavanagh, David Cracknell (Treasurer), Bob Deacon, David Grafton, Alan Moore, Maggie Moore, Simon Tomlinson (Chair), Nick White, Adrian Wright

Welcome and Apologies

Apologies were received from Sharon Simmons, Keri Lynch and Jo Taylor.

Minutes of last Trustee meeting

Minutes of the last meeting held on 8th October 2020 were accepted. Matters arising were complete or covered in the Agenda.

Treasurer's report

The Treasurer reported on the end of 2020 year position. Cash at bank was £34251 in the Operating Account and £8421 in the New Village Hall Restricted Fund account. The CAF bank account has been closed and both funds are now held at Lloyds but accounted for separately.

It was an unusual year due to CoVid 19 restrictions and all hall hire income had ceased from March 2020 but had been compensated by various grants: Business Support Grant £10k, Local Restrictions Grant £1800, grant for new non-folding chairs £2500. Total Income for the year was £21555. Opportunity had been taken during the lockdown to undertake additional maintenance expenditure including £5200 for hall redecoration and renovation of carpark wall and £2500 for 50 new chairs. £1600 had been spent on New Village Hall activities. Year end accounts had been prepared by the Treasurer and audited by Rachel Harries, who was thanked, and submitted to the Charity Commission.

Year to date 1Q21 grant funding totalled £8700. 100 Club income £780, Solar panel income £900 and £3400 had been committed on 72 folding chairs plus 3 trolleys. Cash at bank was £39869 Operating Account plus £8416 NVH Restricted Account. Year end forecasts ranged from net expenditure of £3600 worst case to net expenditure of £1400 best case.

Following closure of the CAF bank account the following signatories to the single Lloyds account had been appointed: Simon Tomlinson, David Cracknell, Bob Deacon, Alan Moore.

The Trustees thanked David Cracknell for the report and for his success in grant funding.

Hall bookings

The Hall remained CoVid secure. The Government's CoVid Roadmap would imminently allow further bookings to be taken and guidance from ACRE was being followed. Several user groups wish to return and the Chairman and Booking Clerk had been in communication. The Hall would require a deep clean before first use in mid-May. Local elections are to be held on 7th May and the Council are paying for cleaning. Simon to contact cleaners and draft item for Villagers magazine. Hills waste collections to be reinstated.

Action: Simon Tomlinson

There had been no alcohol licence applications and no fault reports.

Bookings for parties when mingling could be expected would be constrained till after July.

It was agreed that hall hire charging would be re-introduced from the date of the AGM, 24 June.

Health and Safety

Advice on CoVid regulations was provided by ACRE. Simon edited this advice and issued simplified guidance to all regular users and others who each needed to complete their own risk assessment. The risk assessment for the CIO would be reviewed and all known Government regulations were being complied with. The Hall was believed to be CoVid Secure.

Action: Simon Tomlinson

Regular Hall inspections will be re-initiated from 1st May. David has revised the check lists for CoVid compliance and will issue new inspection rota.

Action: David Cracknell

ACRE guidance detailed provisions for treating persons developing CoVid in the Hall. Maggie will procure necessary PPE and install in small room.

Action Maggie Moore

It was agreed that the CoVid social distancing hall limit should be set at 30 persons.

Annual General Meeting and Trustee Elections

The AGM will be held on 24th June at 7.30pm. The following Trustees are due to stand down and have offered themselves for re-election: David Cracknell, Alan Moore, Nathan Bliss and Nick White. Simon will prepare Chairman's Report, and arrange notices for the noticeboard, website and Villages magazine.

Action: Simon Tomlinson

Maggie offered to organise replenishments for the AGM.

Action: Maggie Moore

Hall maintenance

Keri and Maggie had successfully disposed of old chairs to a charity for re-use abroad. A further 72 folding chairs and 3 trolleys have been ordered and await delivery.

David Grafton is to arrange PAT testing of electrical appliances.

Action: David Grafton

Simon has arranged for various renovations to the carpark wall, rails and gravel.

Alan will read the water meter and monitor usage over time.

Action: Alan Moore

New Village Hall

Fund raising continues to be on hold, all major grant providers being focussed on CoVid related causes. Our application for major National Lottery grant funding has unfortunately been rejected and it is thought best to delay further grant applications until national CoVid concerns have rescinded.

We remain optimistic that Andrew Ainslie will be willing to transfer the Park Lane land for the project and in the short term for community use. The land has been fenced off by the purchaser of Bell Farm. Assuming that terms can be agreed an investment proposal will be submitted for Trustee approval.

Planning permission remains valid for 5 years from December 2018.

Action: Simon Tomlinson and Alan Moore

There being no other business the meeting was concluded at 9.15pm.

Date of Next Meetings

The next Trustees meeting will be held at 7.30pm on Monday 17 May in the Village Hall.

The AGM will be held on 24th June at 7.30 pm preceded by a short Trustees meeting at 7pm in the Hall.